

Wedding Reception Guide Sheet

To help us plan our part of your reception, please take a moment to complete this questionnaire.

Day and Date of reception:		
Location of reception:		
Reception starting time:	DJ starting time:	DJ ending time:
Expected number of quests:		Approximate age range:

The following questions apply only when the DJ is booked to play entire reception (including background / dinner music)

Will your receiving line be at the church or reception hall?
Would you like to be introduced as you enter the hall?
Introduce the Best Man's toast?
Introduce individual for the blessing / grace?

Bridal Party

Bride's Grandparents:	
Groom's Grandparents:	
Bride's Parents:	
Groom's Parents:	
Flower Girl(s):	Ring Bearer(s):
Bridesmaid:	Usher:
Bridesmaid:	Usher:
Bridesmaid:	Usher:
Bridesmaid:	Usher:
Bridesmaid:	Usher:
Bridesmaid:	Usher:
Maid or Matron of Honor:	Best Man:
Bride:	Groom:
Would you prefer to be introduces as Mr. & Mrs. or by your first names?	

Special Dances :

Bridal dance song:
Bridal party dance (optional):
Any of those listed above NOT dancing?
Father / Daughter Dance:
Mother / Groom Dance:

Other Reception Events:

Announce the cutting of the wedding cake?
Will you be tossing the bouquet and garter?
Would you like a "Dollar Dance"?
Any particular requests or special dedications?
Will any of your friends or relatives be celebrating Birthdays or Anniversaries you would like acknowledged?
Where will you be honeymooning?
Special Instructions: